

RAASAY COMMUNITY ASSOCIATION

Minutes of a meeting of the committee of Raasay Community Association held on Monday, December 11th, 2006, at 2.00 pm at 4, Inverarish Terrace, Raasay

Present

Roland Stiven (in the chair) (RS)
Davie Carslaw (DC)
Sadie McLeod (SM)
Jill Westgarth (JW)
Apologies were received from Caroline McKechnie (CM)

1. Minutes

The minutes of the previous meeting held on November 20th 2006 were signed by RS as a correct record.

2. Matters arising from the minutes

(a) Child Protection Training: SM said that she had had contact from those arranging the training and was awaiting further details. It was anticipated that Tekela Koek may be going to attend a course on Skye shortly. SM to continue to pursue.

Roland

Sadie

3. Meeting with Raasay Outdoor Centre

This had taken place on November 21st. and had covered the following matters:

- Payment for non-hall use for 2005/06;
- Invoicing and payment for both hall, and non-hall use for 2006/07;
- Management arrangements for 2007/08;
- Necessary repairs and maintenance (at the request of ROC)

For notes of this meeting refer to Appendix 1 attached to these minutes.

JW said she would copy these notes, once agreed by RCA, to ROC.

4. Title Deeds

SM reported that the three island Trustees had now signed the document to transfer title to the Association; the remaining signature was being collected today and the document posted back to our solicitor, Douglas Graham so that the date of entry of December 21st could be met.

5. Contractors

The meeting received reports of transactions of negotiations and dealings with various parties contracted to the Association. Full details will be found in Appendix 2 which it was agreed would be supplied to Directors only at present, since it was potentially commercially

sensitive. The public should be aware that all financial transactions will be fully reported in the accounts and other documentation relating to the contracts in due course

6. Bills received

Bills had been received from Hugh Mackay, Peadar O'Donnell and Armour. The meeting gave authority for these to be paid, subject to the agreement of the Quantity Surveyors and Certification by Dualchas, as appropriate. Further details of these are contained in Appendix 2 to these minutes.

It was agreed that the Co-operative Bank, which we had been using in tandem with the Alliance Leicester account, should now be regarded as our main bank account in order to facilitate the paying in of grant payments once we starting drawing down grants.

7. Funders' requirements

- (a) Big Lottery Fund: a new time frame had agreed, but it was now essential that we make a claim during January 2007. This should be achievable but needed the paperwork including Title Deeds and Standard Security to be concluded. Douglas Graham had been advised.
- (b) Communities Scotland (Futurebuilders) – had asked for confirmation that the first £50,000 would be spent in the current financial year.
- (c) Robertson Trust – had given a further year for their grant to be spent.
- (d) Highland Council – RS and SM had made a formal application for the capital grant of £25,000 from Highland 2007. SM reported that an offer had been made of £6,500 from Highland 2007 towards the commissioning of new music.
- (e) SALE – had provided a list of their paperwork requirements most of which we could now satisfy. RS was to attend a meeting with Jennifer Robertson of SALE on Thursday December 14th.

8. Playpark

RS reported that SEERAD has agreed a grant of £3749 towards the purchase of the land, its fencing, the surveyors and legal fees, and the application for change of use (for which Dualchas will provide the layout). The meeting authorized RS to accept the offer of grant. It would now be for the working group to progress the matter. The financial arrangements for the Playpark money would be that it would use the Alliance Leicester account; payments could be freely made into this account but only Directors were authorized to sign cheques.

9. Annual Report

JW reported that this had been sent to OSCR last week, and to Companies House today, well in time for the deadline of January 31st 2007.

10. Risk Assessment training

JW said that she hoped to attend this course, which had been revised since SM's attendance, on Thursday.

11. Any other business

RS reported receipt of a full set of revised drawings from Lara.

JW said she thought it was important, once the contract had been signed and we were certain that the building would go ahead, to arrange a small public ceremony for the start of construction. This should involve the children if possible. SM said that if the bonfire went ahead at Hogmanay, this could form part of a celebration. RS said he would give further thought to a box to be buried in the construction.

There being no further business, the meeting closed at 3.05pm.

Signed.....

Date.....