

RAASAY COMMUNITY ASSOCIATION

Minutes of a meeting of the committee of Raasay Community Association held on Monday April 27th 2005 at 4 Inverarish Terrace, Raasay

Present

Roland Stiven (in the Chair)

Sadie McLeod

Jill Westgarth

Apologies received from Caroline MacKechnie and Geoff Langford

1. Minutes

Jill said she had deferred printing the minutes of the last meeting until after the embargo on the Lottery news.

2. Memorandum and Articles

Since the last meeting, Roland had sent for a copy of the signed copy from Companies House, only to find that what had been deposited was not the final amended version but an earlier draft. Sadie had emailed Douglas Graham to find out what had happened and was awaiting a reply. She would chase him up by phone.

Sadie

3. Paperwork requirements

Caroline had supplied Jill with a list of suppliers, and Jill would send a letter out to them as soon as she could.

Jill

4. Annual General Meeting and Membership drive

The date for the Annual general Meeting was fixed for Thursday, June 16th at 8 pm in the West Wing. This meant that public notice would need to be given by Tuesday May 24th.

It would be necessary to have accounts ready, and for an annual report (to Companies House requirements) and annual review to be prepared.

The final accounts of RVHA should also be available for information only.

5. Big Lottery Fund (this embargoed until May 10th due to the General Election)

- The meeting with SALE on Monday April 14th had been extremely helpful and positive. If SALE were, as they suggested, able to guarantee the Scottish Executive funding, this could enable the funding package to be completed.
- The next meeting needed was with Highland Council. Hamish Fraser had agreed to keep a watching brief for education at this meeting, and would ensure that Laurence Young, Area Education Manager, was present. John MacDonald was to arrange the

meeting. If a date had not been received by early next week, it was agreed to chase this up.

- The next funding bids that need to be made are:
 - Futurebuilders (£100k) – Sadie and Jill had made contact with John Farquhar Munro at Kyleakin who had agreed to come over to meet us once the General Election was over. He would be asked to press the case for funding both with Futurebuilders and for the Scottish Executive money. This bid would need to be done in June but could be closely modelled on the earlier one.
 - Scottish Arts Council (£100k) – Roland would have a look at this as soon as he was able
- Highland 2007 (£30k, for capital funding)

Roland

6. Grants towards events

Sadie reported that Highland Council had agreed a grant towards events of £940, payable in 2 instalments. She had actually applied for £3000.

7. Fund-raising event – coffee afternoon

It was agreed to hold a coffee afternoon on Saturday May 28th in the Day Care Centre. Jill had sounded out some of the usual support group. It was agreed to limit the attractions to a raffle, tombola, home baking, plant sales. Sadie would put up an advance notice of the date and the help needed. Jill would firm up offers of help before she went on holiday.

Sadie, Jill

8. Press release/update for local residents

Jill had drafted a Press Release, to go out on May 10th. This was discussed by the group and Jill agreed to tidy it up and email it out so that it was ready to go out in her absence.

Jill

She had also started an update for local residents, advising them of the Lottery success, and would try and complete a draft for emailing before she went on holiday. This should also contain the date of the AGM and of the coffee afternoon.

Jill

9. Web-site

Roland reported that Donna's second invoice had been paid, and Caroline was now preparing an invoice for the launch expenses. There was still £100 set aside for training, which Donna was dealing with.

10. Energy Feasibility Study

Roland reported that HIE had now paid the grant, at 100%, of £4980 towards this project. Mary was to proof-read the text and send us an electronic copy.

11. Any other business

- Sadie reported that Rosemary was hiring the West wing for her Summer Music School. Rosemary had asked about latest Child Protection policies, and Roland wondered whether the School could use ours. However, there might be difficulties over this, and Sadie agreed to get further information from the Highland Council officer in charge of this policy area and to see whether there was any way in which we could help.

Jill

- Sadie reported receipt of an email from the Outdoor Centre stating when they would be using the rooms covered by their lease. However, some of these dates clashed with our own needs. After discussion, it was agreed that we need a further review meeting, to discuss costs and charges. Jill also said that we need to sort out something regarding parking for events.
- Sadie said that the Youth Club had still not paid for any of their use of the West Wing since starting up, and were saying that they had not been properly constituted until Christmas. Jill said she thought that if the invoice was not paid soon, we would have to reconsider letting the Youth Club use the building. It was agreed to return to this at the next meeting.
- Sadie said that the last children's disco had been very successful. The possibility of introducing a small charge for these events was discussed.
- Jill queried whether there was anything that CADISPA might be able to help us with over securing the remaining funding, possibly with Futurebuilders. Roland agreed to make contact with CADISPA on this point.

Roland

12. Date of next meeting

It was agreed to hold the next meeting on Tuesday May 24th. At this meeting matters relating to the AGM would need to be finalized, and the Youth Club invoice discussed.

As there was no further business, the meeting closed at 10.00 pm.